



# South Dakota Department of Health

## Budgets and Funding

**Kristin Rounds, BA**  
**TB Program Manager**

# Accreditation Statement



## Accreditation Statement

In support of improving patient care, Mayo Clinic College of Medicine and Science is jointly accredited by the Accreditation Council for Continuing Medical Education (ACCME), the Accreditation Council for Pharmacy Education (ACPE), and the American Nurses Credentialing Center (ANCC) to provide continuing education for the healthcare team.

## Credit Statement(s):

### ANCC

Mayo Clinic College of Medicine and Science designates this activity for a maximum of 14.00 ANCC contact hours. Nurses should claim only the credit commensurate with the extent of their participation in the activity.



This activity was planned by and for the healthcare team, and learners will receive 14.0 Interprofessional Continuing Education (IPCE) credit for learning and change.

**For disclosure information regarding Mayo Clinic School of Continuous Professional Development accreditation review committee member(s) and staff, please go [here](#) to the course accreditation page.**

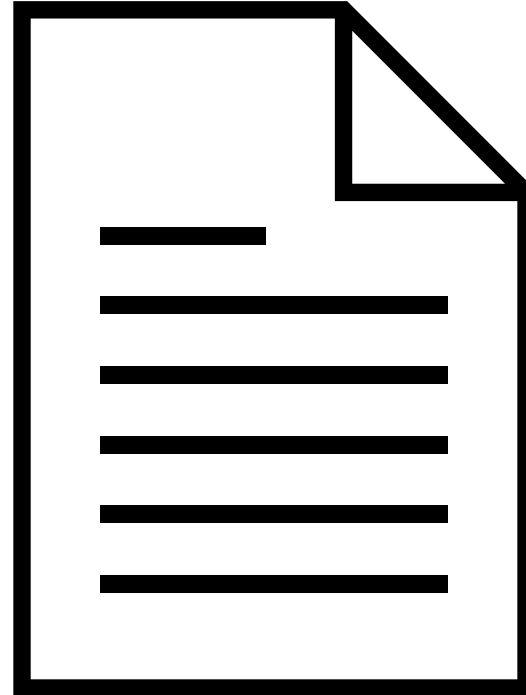
### Available Credit

- 14.00 ANCC
- 14.00 Attendance
- 14.00 IPCE



# Disclosures

No relevant financial disclosures



# Cooperative Agreement vs Grant

Both funding mechanisms provide financial assistance but differ in the level of federal involvement.

## Cooperative Agreement

- Partnership between the federal government and state (or other jurisdiction)
- Federal government works cooperatively with recipient
- Technical assistance and guidance provided as needed

## Grant

- Recipient works independently
- Minimal oversight from funder
- No technical assistance or agency guidance provided



# Cooperative Agreement Acronyms

**NOFO** = Notice of Funding Opportunity

**NOA** = Notice of Award

**PI** = Principal Investor

**FFR** = Federal Financial Report

**AOR** = Authorized Organization Representative

**APR** = Annual Performance Report

**UEI** = Unique Entity Identifier (previously DUNS)

**EIN** = Employer Identification Number

**IDC** = Indirect Cost Rate



# Centers for Disease Control and Prevention

## Division of TB Elimination

### Cooperative Agreement Sections

1. TB Prevention and Control (P&C)
2. Human Resource and Development (HRD)
3. Public Health Laboratory Strengthening



# Cooperative Agreement

## Role of the Program Manager

- Ensure access to federal computer programs to submit application:
  - NTIP (data on performance measures)
  - Grants.gov (competitive applications)
  - Grant Solutions (continuation applications & routine communication)
  - SAM (System for Award Management)
- Analyze NTIP data to determine focus areas of work plan and program evaluation projects
- Create budget to achieve program objectives
- Ensure budget is aligned with work plan
- Follow your agencies policies for application review, approval and submission



# Cooperative Agreements

## Role of the Program Manager cont.

- Ensure submission of required federal forms:
  - Project Abstract
  - Application for Federal Assistance (SF 424)
  - Budget Information (SF 424A)
  - Disclosure of Lobbying Activities
  - PPMR (Performance Progress and Monitoring Report)
- Ensure submission other required documents:
  - Indirect Rate Agreement for your state or jurisdiction
  - Evidence of Jurisdiction Infrastructure
  - TB Elimination Plan
  - State Lab TB Method Flowchart
  - State Lab Organizational Chart



# Cooperative Agreements

## Role of the Program Manager cont.

- Ensure mandatory reports are submitted throughout the grant year (i.e. ARPE reports)
- Ensure close out reports are submitted at end of the 5-year budget period:
  - Final Performance Progress and Evaluation Report (PPER)
    - Program narrative
    - Laboratory narrative
  - Evaluation and Performance Management Plan (EPMP)
  - Final Federal Financial Closeout Report (FFR)
  - Tangible Personal Property Report (SF 428)
  - Tangible Personal Property Report – Final Report (SF428-B)
  - Final Invention Report (HHS 568)
  - Final list of publications where the cooperative agreement number is referenced in support of program activities



# Cooperative Agreement Budget

## Role of the TB Program Manager

- Collaborate with your agency fiscal office to ensure federal funds are spent in accordance with your Cooperative Agreement budget
- Monitor expenditures in real time by reviewing monthly reports to allow for timely corrections if needed
- Ensure the FFR (Federal Financial Report) is submitted
- Ensure federal funds are not use to purchase excluded items (TB medications)
- Work with assigned CDC consultant if modifications, or changes need to be made to the budget



# Budgets & Funding

Amy Hill

OKLAHOMA STATE DEPARTMENT OF HEALTH

# OK Budget

- Monthly budget meetings
- Verify funds are being drawn down appropriately
- Medication can not be purchased with Federal Funds
- 340b Compliance Officer with a Centralized Pharmacy

# Questions



OKLAHOMA  
State Department  
of Health